

# Hunts Kart Racing Club Club Safeguarding Policy



Hunts Kart Racing Club recognises our responsibility to safeguard the welfare of children, young people and adults at risk who attend any event organised by us. This policy and procedures supplement those provided by our sports governing body, Motorsport UK.

Our commitment is underpinned by procedures which seek to maximise opportunity, minimise risk and continuously promote a culture that embraces the safeguarding and welfare of all those involved in motorsport.

This policy and procedures shall be observed by **ALL** Hunts Kart Racing Club volunteers and visitors whatever their role or responsibility during the event.

Hunts Kart Racing Club acknowledges our responsibility to promote best practice and expects high standards of conduct amongst all volunteers, members and their families at any event organised by us. This policy is in place to benefit all and to ensure everyone is protected from misunderstandings and unfounded allegations.

## **For the purposes of this policy**

- A child is anyone who has not yet reached their 18<sup>th</sup> birthday.
- An Adult at risk is an individual aged 18 years and over who:
  - Has need for care and support (whether or not Local Authority is meeting any of those needs)
  - Is experiencing, or is at risk of, abuse or neglect.
  - As a result of those care and support needs is unable to protect themselves from either risk of, or the experience of abuse or neglect.

## **Hunts Kart Racing Club will:**

- Promote and prioritise the safety and wellbeing of all children, young people and adults at risk.
- Ensure everyone understands their roles and responsibilities in respect to safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns.
- Ensure appropriate action is taken in the event of incidents/concerns of abuse and support is provided to the individual/s who raise the concern.
- Ensure that confidential, detailed, and accurate records of all safeguarding concerns are maintained and securely stored.
- Ensure robust safeguarding arrangements and procedures are in operation.

This policy will be available to ALL involved in any capacity at Hunts Kart Racing Club and failure to comply with the policy will be addressed without delay and may ultimately result in removal from any venue and expulsion from our organisation.

## Monitoring

This policy will be reviewed annually by the Hunts Kart Racing Club Committee, or in the following circumstances:

- Changes in legislation and/or government guidance
- As required by the Local Safeguarding authority alongside guidance from Motorsport UK
- As a result of any other significant change or event as deemed necessary.

## Hunts Kart Racing Club Safeguarding Practices and Procedures

Good communication is essential in any organisation to ensure that everyone is assured that any concerns raised will be listened to and taken extremely seriously.

**ANYONE** involved in any event organised by Hunts Kart Racing Club shall be committed to:

- Treating everyone with respect and dignity.
- Listening to what a child, young person or adult at risk is saying.
- Providing an encouraging and supportive environment for **ALL**.
- Using appropriate language at all times, especially when around children or young people and actively challenge any inappropriate language used by an Adult, child or young person.
- Ensuring that all competitors aged under 18 years is accompanied by their signed on parent or guardian.
- Being vigilant at all times.
- Upholding club rules and regulations which are in place for everyone's safety and wellbeing.

## Children and young people

We respect that children and young people have the right to information that could make the life better and ultimately safer. When sharing information with children or young people we will be mindful of the level of understanding and maturity of the children.

## Parents/Guardians

Parents or persons with parental responsibility are ultimately responsible for their own children's welfare at all times.

It will always be expected that parents will ensure their children are kept safe from harm when attending any event organised by Hunts Kart Racing Club. There is no law prohibiting children from being out on their own at any age, but whilst at one of our race or practice events, due to the potential dangers a race paddock presents, Hunts Kart Racing Club expects young children to be under direct supervision at **ALL TIMES**. We also expect parents to assist the club in enforcing the rule of no bicycles or scooters in the paddock area.

## Prevention

Through the implementation of this policy and procedures and with the support of **EVERYONE** involved in any capacity with Hunts Kart Racing Club we are committed to providing a safe and inclusive environment where everyone feels safe from harm.

All incidents of suspicious behaviour or allegations will be taken seriously and responded to swiftly, effectively, and appropriately by the club.

While it is the relevant authority's responsibility to determine whether or not abuse has taken place it remains everybody's responsibility to report any concerns.

## Photography

Hunts Kart Racing Club will insist that anyone wishing to engage in any video, zoom or close range photography should register their details with the Secretary of the meeting before carrying out any such activities. The club reserves the right to refuse entry to anyone who does not abide by this rule.

## Procedure

All concerns and disclosures involving safeguarding or welfare concerns regarding children or young people and adults at risk should be reported in the first instance to the club safeguarding officer (CSO) who will record the information as quickly and as clearly as possible. The person reporting the incident will be asked to give their contact details and names of any witnesses. The CSO will complete a Motorsport UK Safeguarding Referral Form and if necessary to refer the matter to appropriate external agencies.

If there is no CSO available or it is not appropriate to approach them, the person should contact the relevant authorities themselves.

If it is believed that a child/young person or adult at risk is in immediate danger, the Police will be immediately called using 999. If it is believed that specialist care is needed the CSO will make contact with Cambridgeshire and Peterborough Safeguarding Partnership Board.

Strict adherence to maintaining confidentiality will be adopted at all times and information regarding concerns or disclosures will only be given on a need to know basis.

In the event of a disclosure the CSO should:

- Be careful not to guarantee absolute confidentiality, as the welfare and safety of the person will always take precedence.
- Offer reassurance without making any promises, take what is being said seriously.
- Listen to the child/young person or adult at risk to speak without interruption.
- Accept what is said – it is not the for the CSO to investigate or question.
- Stay Calm and not overreact.
- Alleviate feelings of guilt and isolation, whilst ensuring not to pass judgement.
- Offer support but be clear you must pass the information on and clearly explain what you must do and who you will need to contact.
- Record all discussions accurately, as soon as practically possible.

## **Key Contact Details**

### ***Club Safeguarding Officer***

Jamie Roe  
HKRC Club Secretary/CSO  
Email: [jamie@hkrc.co.uk](mailto:jamie@hkrc.co.uk)  
Tel: 07766294717

### ***Local Authority***

Cambridgeshire County Council – Children’s Services  
Tel: 0345 045 5203  
Emergency Duty Team (Out of Hours) 01733 234724

Cambridgeshire County Council – Adult’s Services  
Tel: 0345 045 5202  
Emergency Duty Team (Out of Hours) 01733 234724

## **Other Useful Contacts**

***NSPCC Helpline*** – 0808 800 5000

***Childline*** – 0800 1111

## **Review History**

<b>Reviewed By</b>	<b>Review Date</b>	<b>Comments</b>	<b>Approved by Committee</b>
Jamie Roe	01.05.23	First Issue	17.05.23
Jamie Roe	01.06.24	Annual Review	12.06.24